

Data Protection Declaration

By means of the present declaration, we meet our legal information duties by informing you on behalf of the data storage, the type of data, the intended purpose of this data collection as well as of our identity.

Object of the data protection

The subject matter of data protection concerns the personal data, in other words individual information regarding personal or factual circumstances of a particular or identifiable physical person, such as e.g. the name, postal address, e-mail address, but also user data such as IP address of a computer.

Automatic anonymous collection, processing and use of data

We draw your attention to the fact that the internet-based data transmission is subject to various security vulnerabilities, which means that a gapless protection against access by third parties cannot be guaranteed.

Server data

For technical reasons, the following data (among others) will be gathered by your internet browser and forwarded to us respectively to our web space provider (by means of so-called server log files):

- Browser type and version
- Used operating system
- Web site from which you visit us (Referrer URL)
- Web site that you visit
- Date and time of your access
- Your internet protocol address (IP)

These data will be stored separately from the personal data you may have entered, which means that they do not allow any conclusions regarding the individual person. They will be evaluated for statistical purposes in order to optimize our online presence and offers.

Encryption

For safety reasons and in order to safeguard the transfer of contents, this page is protected by an SSL respectively a TLS encryption. An encrypted connection can be identified by the fact that the Browser's address line changes from "http://" to https://; in addition it is recognized by the lock symbol in your Browser line. Thanks to the fact that the SSL respectively the TLS encryption has been activated, the contents (images, texts, files) that you as a visitor obtain by calling up this page, or the files that you transfer to us, cannot be read by any third parties.

Contact possibility

On our website we offer you the possibility to contact us by e-mail and/or via a contact form. In this case the specifications provided by the user will be stored to ensure an efficient handling of his request. These data will not be disclosed to third parties, nor there any synchronization with the data which are possibly collected by other components of our website.

Publishing of job offers / online job applications

Your job application data will be electronically recorded and process by us in order to ensure an efficient handling of the application procedure. If your application results in the conclusion of an employment contract, the data you have submitted to us will be stored in the personnel files of our company for the purpose and within the scope of the usual organization and administration procedure, taking into account the pertinent legal regulations. If your job application is rejected, the data you have provided us will be automatically deleted within two months upon communication of said rejection. This rule is not applicable in cases where – based on the legal requirements (for example to satisfy the burden of proof in accordance with the General Equal Treatment Law) – a prolonged storage is required or if you have explicitly agreed to a prolonged storage of your data in our applicants data base.



Use of links on external websites (third party providers)

On this page we are using links to external websites from third parties (e.g. Facebook, Vimeo, YouTube). We do not supervise these external websites and cannot assume any responsibility about how these external websites place their own cookies or process personal data. Please check the respective website to find out about the data protection declaration and the framework conditions that are applicable to this website.

Use of OpenStreetMap

On our website we are using a map cutout from OpenStreetMap (<u>https://www.openstreetmap.de/</u>) in order to illustrate the access route to our company premises and to simplify your trip planning. OpenStreetMap is an Open-Source-Mapping tool. To enable the display of the map, your IP address is communicated to OpenStreetMap. The method used by OpenStreetMap for storing your data can be found on the data protection site of OpenStreetMap under <u>https://wiki.osmfoundation.org/wiki/Privacy_Policy</u> as well as under <u>https://wiki.openstreetmap.org/wiki/Legal_FAQ</u>. Our use of the above-mentioned tool is based on article 6, paragraph 1, letter f) DSGVO: Data processing is performed in order to improve the user friendliness of our website and is thus in our legitimate interest.

Use of Vimeo

We use the provider Vimeo, among others, for the integration of videos. Vimeo is operated by Vimeo, LLC with headquarters at 555 West 18th Street, New York, New York 10011. On some of our web pages, we use plugins of the provider Vimeo. When you call up the web pages of our website that are provided with such a plugin - for example, a product video - a connection is established to the Vimeo servers and the plugin is displayed. This transmits to the Vimeo server which of our Internet pages you have visited. If you are logged in as a member of Vimeo, Vimeo assigns this information to your personal user account. When using the plugin, such as clicking on the start button of a video, this information is also assigned to your user account. You can prevent this assignment by logging out of your Vimeo user account before using our website and deleting the corresponding cookies from Vimeo. For the purpose and scope of the data collection and the further processing and use of the data by Vimeo, as well as your rights in this regard and setting options for protecting your privacy, please refer to the Vimeo data protection information:

https://vimeo.com/privacy

Use of Facebook

On this website we use «Facebook Plug-ins» of the company Facebook Inc. (1 Hacker Way, Menlo Park, California 94025, USA), hereafter called «Facebook». The involvements can be identified by the logo of Facebook or the «Like Button». A complete overview of all the Plug-ins used by Facebook is available under the following link:

https://developers.facebook.com/docs/plugins/

As soon as you call up our internet site, Facebook will create a plug-in connection between your internet browser and the servers of Facebook. We as an operator of this website have no influence whatsoever on the type and scope of the data which are transmitted by the plug-in to the servers of Facebook. Information on this behalf can be obtained under:

https://www.facebook.com/help/186325668085084

The plug-in informs Facebook that you have visited the website as a user. It is possible that your IP address will be stored. If you are a member of Facebook but do not want Facebook to obtain your personal data via this website and to merge them with your user data, then you will have to log out of Facebook before calling up this website. Please use the functions of the plug-in, since every time you like or share an entry, this information will also be forwarded to Facebook.

Use of Google Analytics

On this website we use «Google Analytics», a service provided by the company Google Inc., 1600 Amphitheatre Parkway, Mountain View, CA 94043 USA, hereafter called «Google». Google Analytics uses so-called «Cookies», i.e. text files that are stored on your computer in order to allow analyzing your use of the website. As a general rule, the information on your use of this website gathered by the Google cookie are

Grünig-Interscreen AG, Ringgenmatt 14, CH-3150 Schwarzenburg;



forwarded to one of Google's servers in the United States where they are stored. However, if you activate the IP anonymization service on this site, your IP address will previously be shortened by Google within the member states of the European Union or in other contracting states to the Agreement on the European Economic Area. The full IP address is only transmitted in exceptional cases to a server operated by Google in the USA where it will be shortened. By order of the operator of this website, Google will use this information in order to analyze your use of this site, to create reports on the website activities to provide to the website operator additional service performances related to the use of the website and of the internet. The IP address which is transmitted by your browser within the scope of Google Analytics will not be merged with other data of Google. You can prevent the storage of cookies by means of an appropriate setting of your browser software. However, we have to point out that in such a case you may not be in a position to continue using all the integral functions of this website. In addition, you have the possibility to prevent a collection of the data created by the cookie, which are related to your particular use of the website (including your IP address) and their forwarding to and processing by Google by downloading and installing the browser plug-in available under the following link.

https://tools.google.com/dlpage/gaoptout?hl=de

Use of newsletter by MailChimp

By means of the newsletter we inform our customers on our company as well as our offers. If you would like to receive the newsletter, we need to know your e-mail address as well as the information enabling us to verify that you are indeed the owner of the said e-mail address, respectively that the owner of the address has agreed to the reception of the newsletter. Upon receiving your application, we shall store your IP address and the date of your registration. The only purpose of this storage consists in excluding the possibility of misuse of your e-mail address by a third party who may have registered himself for receiving the newsletter without the knowledge of the authorized person. The newsletter is dispatched through «MailChimp», newsletter dispatch platform of the US supplier Rocket Science Group, LLC, 675 Ponce De Leon Ave NE #5000, Atlanta, GA 30308, USA. The e-mail addresses of our newsletter addressees as well as their additional data which are described within the scope of these specifications will be stored on the server operated by MailChimp in the United States. MailChimp uses this information for dispatching and analyzing the newsletter on our account. In addition, according to their own information, MailChimp can use these data for optimizing and improving their own services, e.g. to ensure a technical optimization of the dispatch and representation of the Newsletters or for economical purposes and to determine the countries of origin of the addressees. However, MailChimp will not use the data of our newsletter receivers for sending them their own correspondence or for passing them on to third parties. We confide in the reliability and the IT data security provided by MailChimp. MailChimp has been certified within the scope of the US-EU data protection convention "Privacy Shield" and is therefore bound to comply with the EU data protection regulations. In addition, we have signed a "Data-Processing Agreement" with MailChimp. This agreement refers to a contract in which MailChimp engages to protect the data of our users and to process them by our order in accordance with their data protection conditions, and especially to refrain from making these data accessible to third parties. The data protection conditions valid within MailChimp can be found under:

https://mailchimp.com/legal/privacy/

You are any time in a position to revoke your permission for storing the data, the e-mail address as well as their use for dispatching the newsletter. Such a revocation can be made by means of a link integrated in the newsletters or by communication to the contact address mentioned below.

Deletion and blocking

We delete any personal data that we have processed for our own purposes as soon as their existence is no longer required for serving the purpose of their storage. You have the right at any time to rectification and possibly deletion, unless this is contrary to legal standards.

Technical and organizational measures

We hereby undertake to take all the technical and organizational measures that are required in order to comply with all the regulations and provisions related to data protection, in as far as the expenditure is proportional to the protection objectives pursued. With regard to a communication by e-mail, we are not in a



position to guarantee a complete data protection. For communicating confidential information, we therefore advise you to use the regular mail service or the telephone.

Right to information

Our customers are at all times entitled to request the following information:

- Stored data about your person
- The origin of these data
- Receiver or categories of receivers to which the data are forwarded, as well as the purpose of the data storage Deletion and blocking

Identity of the responsible body

The responsible body for the purpose of the data protection law is:

GRÜNIG-INTERSCREEN AG

Mr. Marcel Grünig Ringgenmatt 14 CH-3150 Schwarzenburg Switzerland Phone +41 31 734 26 00 mail@grunig.ch

Revocation

The customer has the possibility to revoke anytime his agreement to the collection, processing or use of his data with effect for the future. Any questions in this respect or requests for revocation shall be addressed to:

GRÜNIG-INTERSCREEN AG

Mr. Marcel Grünig Ringgenmatt 14 CH-3150 Schwarzenburg Switzerland Phone +41 31 734 26 00 mail@grunig.ch